**City of Brownsboro Village**

**City Commission Meeting Minutes**

**April 11, 2023**

The regular April 2023 meeting of the City Commission of Brownsboro Village was called to order at 6:30 pm. The meeting was held at the home of Mayor Mark Joyce, 300 Sprite Road.

Present: Mayor Mark Joyce, Commissioners Whitney Hankins, Brian Willis, Fay Dorval, Maryellen Howley, and Treasurer Brian Shanks.

Absent: City Clerk (position vacant)

Guest(s): Sarah Greenberg and Emily Vessels

Minutes: **Commissioner Howley moved, and Commissioner Willis seconded, that the minutes of the March 14, 2023, meeting be approved as distributed. The motion passed by voice vote.**

Finance: Treasurer Shanks presented the financial statement for February 2023. **Commissioner Willis moved, and Commissioner Howley seconded, that the cash basis February 2023 financial statement be approved as distributed. The motion passed by voice vote.**

Roads and Streets: **Municipal Order 23-1 Relating To Sidewalks Within The City Of Brownsboro Village was read. All Commissioners and the Mayor approved the Municipal Order.** Commissioner Howley will send a letter, along with Municipal Order 23-1, to all residents and property owners (landlords) explaining that the sidewalks are the responsibility of the property owners. Mayor Joyce stated that our City Attorney recommended taking photographs of every section of the sidewalk for our records.

Sanitation/MSD: No Report

Community Relations: Commissioner Dorval shared information about website developers as part of the process of enhancing our website. She also shared thoughts from our current website manager, Meredith Williams. Commissioner Howley shared her thoughts regarding other small cities’ websites.

Block Watch: Commissioner Willis opened a discussion about considering L-4 Security as our patrol company. The discussion will continue at the next meeting.

Unfinished Business: Commissioner Dorval opened a discussion about City-Wide leaf removal. Nothing was decided.

New Business: Commissioner Howley opened a discussion about LED street lights and stickers for vehicles of residents of Brownsboro Village for security reasons. Nothing was decided.

Announcements: None

The monthly meeting will be held on the second Tuesday of the month at 6:30 p.m. as scheduled.

May 9, 2023 Brian Willis 406 Chenoweth Ln

June 13, 2023 Maryellen Howley 408 Lotis Way

**Commissioner Hankins moved, and Commissioner Dorval seconded, that the meeting be adjourned. The motion passed by voice vote.** Meeting ended at 7:42 p.m.

Respectfully submitted, Reviewed by,

Mark Joyce Mark Joyce

Acting City Clerk Mayor