**City of Brownsboro Village**

**City Commission Meeting Minutes**

**December 13, 2022**

The regular December 2022 meeting of the City Commission of Brownsboro Village was called to order at 6:30 pm. The meeting was held at the home of Brian Shanks, 414 Lotis Way.

Present: Mayor Mark Joyce, Commissioners Whitney Hankins, Dana Lindley, Brian Willis, Fay Dorval, City Clerk Beth Freibert, Treasurer Brian Shanks, and Ethics Administrator Ben Lowry.

Absent: None

Guest: Maryellen Howley

Minutes: **Commissioner Lindley moved and Commissioner Dorval seconded that the minutes of the November 8, 2022, meeting to be approved as distributed. The motion passed by voice vote**.

Finance: Treasurer Shanks presented the financial report for October 2022**. Commissioner Willis made a motion and Commissioner Hankins seconded that the cash basis October 2022 financial statement be approved as distributed. The motion passed by voice vote.**Audits for 2019 and 2021 are completeand received aSatisfactory audit opinion.

Roads and Streets: Commissioner Lindley reported an update on the Napanee Rd. Sidewalk Project. The Napanee Rd residents are invited to attend the City Commission meeting on January 10, 2023, to discuss the Sidewalk Project. A new company for landscaping will be needed for next year.

Sanitation/MSD: No Report

Community Relations: Commissioner Dorval provided update on the Holiday activity with Santa that was held on Dec 11th.

Block Watch: Commissioner Willis reported it was a quiet month. Commissioner Willis provided additional information about L4 Patrol Group to be discussed at the next meeting. Phil Feigel, Director, L4 Patrol Group to be invited to the February meeting. Commissioner Willis will revisit the potential of Indian Hills Police servicing Brownsboro Village.

Tree Board: Commissioner Lindley reported that the 12 trees are being planted this week.

Unfinished Business: None

New Business: Oath of Office was administered to Mark Joyce as Mayor of Brownsboro Village, to Fay Dorval, Brian Willis, Maryellen Howley, and Whitney Hankins as Commissioners. Municipal Order 22-1 appointment of Dana Lindley as City Clerk. **All approved by voice vote.**

Announcements: Ethics Administrator Ben Lowry distributed Financial Statement forms to elected and appointed officers. Completed forms returned by January 31st to Ethics Administrator.

**Commissioner Willis moved and Commissioner Dorval seconded that the meeting be adjourned. The motion passed by voice vote**. Meetingended at 7:41 pm.

Future regularly scheduled meeting will be held on the second Tuesday of the month at 6:30 pm.

January 10, 2023 Beth Freibert 3710 Napanee Rd

February 14, 2023 Fay Dorval 312 Lotis Way

March 14, 2023 Whitney Hankins 407 Sprite Rd

April 11, 2023 Mark Joyce 300 Sprite Rd

May 9, 2023 Brian Willis 406 Chenoweth Ln

June 13, 2023 Maryellen Howley 408 Lotis Way

Respectfully submitted, Reviewed by,

Beth Freibert Mark Joyce

City Clerk Mayor