**City of Brownsboro Village**

**City Commission Meeting Minutes**

**February 14, 2023**

The regular February 2023 meeting of the City Commission of Brownsboro Village was called to order at 6:28 pm. The meeting was held at the home of Commissioner Fay Dorval, 312 Lotis Way.

Present: Mayor Mark Joyce, Commissioners Whitney Hankins, Brian Willis, Fay Dorval, Maryellen Howley, City Clerk Dana Lindley and Treasurer Brian Shanks.

Absent:None

Guest:Phil Feigel representing L4 Security and Consulting Group

Minutes:**Commissioner Willismoved, and CommissionerHankins seconded, that the minutes of the January 10, 2023,meeting be approved as distributed. Mayor Joyce and Commissioners Dorval, Hankins, and Willis voted pro. Commissioner Howley voted con.**

Finance: Treasurer Shanks presented the financial report for December 2022. **CommissionerDorval made a motion and Commissioner Howley seconded that the cash basis December 2022 financial statement be approved as distributed. The motion passed by voice vote.**

Roads and Streets:**Commissioner Howleymoved, and Commissioner Hankins seconded, that we accept a bid of $5,950 from Flynn Brothers to paint stripes and repair potholes. Mayor Joyce and Commissioners Hankins, Howley, Dorval and Willis voted pro. Con: none. Commissioner Howley moved, and Commissioner Dorval seconded, that we accept a bid for$2000 from Willett and Associates Land Surveying to survey the Napanee sidewalk. Mayor Joyce and Commissioners Dorval, Willis, Howley and Hankins voted pro.Con:none. Commissioner Howley moved, and Commissioner Dorval seconded, that we accept the quote of $4500 from All A Buzz to maintain the gardens. Mayor Joyce, Commissioners Hankins, Howley, Dorval and Willis voted pro. Con:none.**

Sanitation/MSD: No Report

Community Relations: Commissioner Dorval will explore website enhancements.

Block Watch: Commissioner Willis invited Phil Feigel of L-4 Security to discuss how his company could protect the Village. Mr. Feigel responded to Mayor Joyce’s and Commissioners’ questions.

Tree Board:Chairwoman Barbara Schmall’s written report says the Tree City application has been approved and the board is meeting to plan for 2023.

Unfinished Business: Cost/Logistics of City-Wide leaf removal (Dorval) tabled

 Paper shredding service to residents-cost (Dorval) tabled

New Business: Mayor Joyce presented the summary of the Open Records and Open Meetings Act of 2022 and the Open Records Open Meeting Guide. Mayor Joyce, City Clerk Lindley, Treasurer Shanks and Commissioners Willis, Howley, Hankins and Dorval signed the Certificate of Receipt or Distribution.

Announcements: None

The monthly meeting will be held on the second Tuesday of the month at 6:30 as scheduled.

March 14, 2023 Whitney Hankins 407 Sprite Rd

April 11, 2023 Mark Joyce 300 Sprite Rd

May 9, 2023 Brian Willis 406 Chenoweth Ln

June 13, 2023 Maryellen Howley 408 Lotis Way

**Commissioner Willis moved and Commissioner Howley seconded that the meeting be adjourned. The motion passed by voice vote.** Meeting ended at 8:07.

Respectfully submitted, Reviewed by,

Dana Walker Lindley Mark Joyce

City Clerk Mayor