**City of Brownsboro Village**

**City Commission Meeting Minutes**

**June 13, 2023**

The regular June 2023 meeting of the City Commission of Brownsboro Village was called to order at 6:31 pm. The meeting was held at the home of Commissioner Maryellen Howley, 408 Lotis Way.

Present: Mayor Mark Joyce, Commissioners Whitney Hankins, Brian Willis, Fay Dorval, Maryellen Howley, Treasurer Brian Shanks, and City Clerk Emily Vessels.

Absent: None

Guest(s): Barbara Schmall, Tree Board Chair, John Gamel, and Sandy Pike

Minutes: **Commissioner Howley moved, and Commissioner Hankins seconded, that the minutes of the May 9, 2023, meeting be approved as distributed. The motion passed by voice vote.**

Finance: Treasurer Shanks presented the financial statement for April 2023 and May 2023. **Commissioner Dorval moved, and Commissioner Hankins seconded, that the cash basis April 2023 financial statement be approved as distributed. The motion passed by voice vote. Commissioner Willis moved, and Commissioner Howley seconded, that the cash basis May 2023 financial statement be approved as distributed. The motion passed by voice vote.**

Roads and Streets: No Report

Sanitation/MSD: No Report

Community Relations: Commissioner Dorval discussed the city yard sale, and a tentative date was set for Saturday, September 9th. Commissioner Dorval discussed the neighborhood block party and potential catering options; a tentative date was set for Sunday, September 24th. **Commissioner Dorval made a motion, and Commissioner Howley seconded, that the city contract with Ashton Advertising to design, develop, and operate the city’s website. The contract is for an initial start-up charge of $3,350.00 with a monthly maintenance fee of $95.00. The motion was passed by voice vote. For: Commissioners Hankins, Willis, Dorval, Howley and Mayor Joyce. Against: None.** A discussion was held regarding the additional methods of communicating with residents.

Block Watch: Commissioner Willis sent a summary of information from L4 Security describing the patrol company’s services to all Commissioners and Mayor to be discussed at the next meeting.

Tree Board: Chairwoman Barbara Schmall presented a draft of a service the tree board would offer to remove and plant trees. The Tree Board will be writing to the Arbor Day Foundation to reconsider the city’s Tree City USA status. Chairwoman Barbara Schmall and Commissioner Howley will meet with city’s attorney to review the property boundary survey as it relates to the rights and responsibilities of an easement holder. **Commissioner Howley moved, and Commissioner Dorval seconded, that the Pollination Project receive a budget, not to exceed $250, for the Garden Party. The motion was passed by voice vote. For: Commissioners Hankins, Willis, Dorval, Howley and Mayor Joyce. Against: None.**

Unfinished Business: None.

New Business: **Mayor Joyce signed a 2-year contract extension with Rumpke to continue providing waste removal services to the city.**

Announcements: Mayor Joyce reminded the city commission fireworks are illegal in Jefferson County. Mayor Joyce requested the city commission research Louisville Metro’s Codes & Regulations for a definition of a leash.

The monthly meeting will be held on the second Tuesday of the month at 6:30 p.m. as scheduled.

July 11, 2023 Brian Shanks 414 Lotis Way

August 8, 2023 Whitney Hankins 407 Sprite Road

September 12, 2023 Fay Dorval 312 Lotis Way

October 10, 2023 Maryellen Howley 408 Lotis Way

November 14, 2023 Brian Willis 406 Chenoweth Lane

December 12, 2023 Brian Shanks 414 Lotis Way

**Commissioner Willis moved, and Commissioner Hankins seconded, that the meeting be adjourned. The motion passed by voice vote.** Meeting ended at 7:47 p.m.

Respectfully submitted, Reviewed by,

Emily Vessels Mark Joyce

City Clerk Mayor