**City of Brownsboro Village**

**City Commission Meeting Minutes**

**May 9, 2023**

The regular May 2023 meeting of the City Commission of Brownsboro Village was called to order at 6:31 pm. The meeting was held at the home of Commissioner Brian Willis, 406 Chenoweth Lane.

Present: Mayor Mark Joyce, Commissioners Whitney Hankins, Brian Willis, Fay Dorval, Maryellen Howley, Treasurer Brian Shanks, and City Clerk Emily Vessels.

Absent: None

Guest(s): Barbara Schmall, Tree Board Chair, and Sarah Greenberg

Special Order of Business: Mayor Joyce read Municipal Order 23-2 Appointment of City Clerk. **All approved by voice vote.** Mayor Joyce installed Emily Vessels as City Clerk.

Minutes: **Commissioner Howley moved, and Commissioner Hankins seconded, that the minutes of the April 11, 2023, meeting be approved as distributed. The motion passed by voice vote.**

Finance: Treasurer Shanks presented the financial statement for March 2023. **Commissioner Willis moved, and Commissioner Dorval seconded, that the cash basis March 2023 financial statement be approved as distributed. The motion passed by voice vote.** Mayor Joyce presented the budget proposal for FY 2024. **Commissioner Willis moved, and Commissioner Howley seconded, that the budget for FY2024 be approved as distributed. The motion was passed by voice vote. For: Commissioners Hankins, Willis, Dorval, Howley and Mayor Joyce. Against: None.** Mayor Joyce presented the alternate tax payment proposal. This would allow Meredith Williams, City Tax Collector, to have access to the City bank account in order to offer Zelle as a payment method for City taxes. **The Commission approved the request.**

Roads and Streets: No Report

Sanitation/MSD: No Report

Community Relations: Commissioner Dorval shared information about Ashton Advertising enhancing the City website. She proposed we agree to move forward with Ashton Advertising. A formal contract will be presented at the next meeting. Mayor Joyce opened a discussion about the May yard sale. Commissioners and Mayor Joyce agreed to hold one yard sale per year and to wait until the fall to include Druid Hills and Bellewood.

Block Watch: Commissioner Willis opened a discussion about considering L4 Security as our patrol company. Commissioner Willis will meet with L4 Security to specify agreement details.

Tree Board: Chairwoman Barbara Schmall’s written report says Arbor Day Foundation did not approve our Tree City USA status because we do not have public trees. The Tree Board is working on details to communicate with residents about notifying the Tree Board before removing a mature tree. Four of the newly planted saplings were removed due to the flash freeze. The replacement of these trees was discussed, but nothing was decided.

Unfinished Business: None.

New Business: Ordinance 23-3 Budget was previously read and discussed at the beginning of the meeting. **Mayor Joyce made a motion, Commissioner Hankins seconded approval of the Ordinance. The motion was passed by voice vote. For: Commissioners Hankins, Willis, Dorval, Howley and Mayor Joyce. Against: None.** Ordinance 23-4 Tax was read. **Mayor Joyce made a motion, Commissioner Willis seconded approval of the Ordinance. For: Commissioners Hankins, Willis, Dorval, Howley and Mayor Joyce. Against: None.** Mayor Joyce presented the Municipal Aid Contract for 2023-2024. **Mayor Joyce made a motion, Commissioner Dorval seconded approval of the Municipal Aid Contract for 2023-2024. Resolution 23-1 Municipal Aid was read and signed by Mayor Joyce and Commissioners Hankins, Willis, Dorval, and Howley.**

Announcements: None

The monthly meeting will be held on the second Tuesday of the month at 6:30 p.m. as scheduled.

June 13, 2023 Maryellen Howley 408 Lotis Way

July 11, 2023 Brian Shanks 414 Lotis Way

August 8, 2023 Whitney Hankins 407 Sprite Road

September 12, 2023 Fay Dorval 312 Lotis Way

October 10, 2023 Maryellen Howley 408 Lotis Way

November 14, 2023 Brian Willis 406 Chenoweth Lane

December 12, 2023 Brian Shanks 414 Lotis Way

**Commissioner Howley moved, and Commissioner Willis seconded, that the meeting be adjourned. The motion passed by voice vote.** Meeting ended at 7:58 p.m.

Respectfully submitted, Reviewed by,

Emily Vessels Mark Joyce

City Clerk Mayor