**City of Brownsboro Village**

**City Commission Meeting Minutes**

**September 12, 2023**

The regular September 2023 meeting of the City Commission of Brownsboro Village was called to order at 6:30 pm. The meeting was held at the home of Commissioner Fay Dorval, 312 Lotis Way.

Present: Mayor Mark Joyce, Commissioners, Brian Willis, Fay Dorval, Whitney Hankins, Maryellen Howley, Treasurer Brian Shanks, and City Clerk Emily Vessels.

Absent: None.

Guest(s): Barbara Schmall, Jean Anne Clyde, Tree Board Chair, and Dana Lindley.

Minutes: **Commissioner Howley moved, and Commissioner Willis seconded, that the minutes of the August 8, 2023, meeting be approved as distributed. The motion passed by voice vote.**

Finance: Treasurer Shanks presented the financial statement for July 2023. **Commissioner Dorval moved, and Commissioner Hankins seconded, that the cash basis July 2023 financial statement be approved as distributed. The motion passed by voice vote.**

Roads and Streets: Commissioner Howley will contact Flynn Brothers to gather information regarding the street conditions and future paving. Commissioner Howley announced the Garden Club will meet September 28th at 304 Lotis Way, October 26th at 300 Oread Road, and November 30th for the Garden Club Holiday Party. Commissioner Howley inquired about a budget for informal groups. Creating a set budget amount for informal groups was tabled until the next meeting. The property owners of 314 Oread Road trimmed the overgrown trees.

Sanitation/MSD: No Report.

Community Relations: Commissioner Dorval will send a draft of the City’s website for the Commission’s review and comments. Commissioner Dorval announced the Block Party will start at 4 PM and organized final details of the Block Party.

Neighborhood Security: Commissioner Willis confirmed a Neighborhood Watch Program was not feasible. Commissioner Willis presented contract from L4 Security with the City and L4 Security will start patrol on October 1st.

Tree Board: Jean Anne Clyde, Tree Board Chair, distributed applications for the tree giveaway. The winners of the tree giveaway will be announced at the Block Party. Barbara Schmall announced the City was awarded a grant through the MSD Urban Reforestation Grants Program. Hiring a City designated arborist was tabled until the next meeting.

Unfinished Business: Commissioner Hankins reviewed Jefferson County’s leash laws and Louisville Metro Animal Services confirmed a fine will be issued if a formal complaint is filed with their office. Commissioner Howley opened discussed for the Know Your Neighbor Program; Commission decided not to pursue.

New Business: Mayor Joyce nominated Dana Lindley as the Ethics Administrator.

**Commissioner Willis moved, and Commissioner Dorval seconded, Dana Lindley be appointed the Ethics Administrator. The motion was passed by voice vote. For: Commissioners Hankins, Willis, Dorval, and Mayor Joyce. Against: Commissioner Howley.**

Announcements: Commission selected Commissioner Willis as Mayor Pro Tem for the October meeting.

The monthly meeting will be held on the second Tuesday of the month at 6:30 p.m. as scheduled.

October 10, 2023 Maryellen Howley 408 Lotis Way

November 14, 2023 Brian Willis 406 Chenoweth Lane

December 12, 2023 Brian Shanks 414 Lotis Way

**Commissioner Howley moved, and Commissioner Hankins seconded, that the meeting be adjourned. The motion passed by voice vote.** Meeting ended at 7:54 p.m.

Respectfully submitted, Reviewed by,

Emily Vessels Mark Joyce

City Clerk Mayor