**City of Brownsboro Village**

**City Commission Meeting Minutes**

**December 12, 2023**

The regular December 2023 meeting of the City Commission of Brownsboro Village was called to order at 6:30 pm. The meeting was held at the home of Treasurer Brian Shanks, 414 Lotis Way.

Present: Mayor Mark Joyce, Commissioners Fay Dorval, Whitney Hankins, Maryellen Howley, Brian Willis, Treasurer Brian Shanks, Ethics Administrator Dana Lindley and City Clerk Emily Vessels.

Absent: None.

Guest(s): None.

Minutes: **Commissioner Dorval moved, and Commissioner Willis seconded, that the minutes of the November 14, 2023, meeting be approved as distributed. The motion passed by voice vote.**

Finance: Treasurer Shanks presented the financial statement for November 2023. **Commissioner Willis moved, and Commissioner Hankins seconded, that the cash basis November 2023 financial statement be approved as distributed. The motion passed by voice vote.**

Roads and Streets: Commissioner Howley confirmed snow removal is in place with no price increase. Commissioner Howley presented three estimates for street paving from Louisville Paving Company & Construction Company, Flynn Brother Contracting, and Commonwealth Paving. All three companies stated there was a “high need” for the City streets to be repaved. Mayor Joyce suggested we confirm the assessment with the Kentucky Transportation Department. Commissioner Howley announced the Garden Club celebration was a success.

Sanitation/MSD: Commissioner Hankins will research pressure sensitive labels for yard waste.

Community Relations: Commissioner Dorval will continue to look into various methods of communication with neighbors to provide updates on City news. Commissioner Dorval proposed the idea of a new front entrance for the City.

Neighborhood Security: Commissioner Willis announced L4 Security is updating their software at the end of the year. This new software will potentially give real time patrol reports.

Tree Board: No report.

Unfinished Business: Mayor Joyce opened discussion for organized group budgets. Commissioner Howley shared how nearby cities handle budgets for small projects organized by a commissioner. Commissioner Dorval discussed four anonymous neighbors who expressed concerns for a potential Garden Club budget and probable requirements or budgets that may result for any subsequent clubs. Commissioner Howley withdrew the Garden Club’s request for a budget.

New Business: None.

Announcements: Mayor Joyce announced the Financial Disclosure Statements for elected officers and appointed officers need to be distributed no later than January 2, 2024 and delivered to Dana Lindley, Ethics Administrator, no later than January 31, 2024.

The monthly meeting will be held on the second Tuesday of the month at 6:30 p.m. as scheduled.

January 9, 2024 Dana Lindley 301 Sprite Road

February 13, 2024 Fay Dorval 312 Lotis Way

March 12, 2024 Mayor Joyce 300 Sprite Road

April 9, 2024 Brian Shanks 414 Lotis Way

May 14, 2024 Brian Willis 406 Chenoweth Lane

**Commissioner Willis moved, and Commissioner Howley seconded, that the meeting be adjourned. The motion passed by voice vote.** Meeting ended at 7:43 p.m.

Respectfully submitted, Reviewed by,

Emily Vessels Mark Joyce

City Clerk Mayor