**City of Brownsboro Village**

**City Commission Meeting Minutes**

**March 12, 2024**

The regular March 2024 meeting of the City Commission of Brownsboro Village was called to order at 6:31 pm. The meeting was held at the home of Mayor Joyce, 300 Sprite Road.

Present: Mayor Mark Joyce, Commissioners Fay Dorval, Whitney Hankins, Maryellen Howley, Brian Willis, Treasurer Brian Shanks, Ethics Administrator Dana Lindley and City Clerk Emily Vessels.

Absent: None.

Guest(s): None.

Minutes: **Commissioner Howley moved, and Commissioner Hankins seconded, that the minutes of the February 13, 2024, meeting be approved as distributed. The motion passed by voice vote.**

Finance: Treasurer Shanks presented the financial statement for February 2024. **Commissioner Willis moved, and Commissioner Howley seconded, that the cash basis February 2024 financial statement be approved as distributed. The motion passed by voice vote.** Commissioner Howley requested the LG&E account numbers to inquire about the street lights through LG&E’s customer service.

Roads and Streets: Commissioner Howley reported the status of the sign advisory group and that because the proposed front entrance is covered by the State’s Transport Group, the City would need approval prior to implementation. Commissioner Howley does not feel the front entrance needs to be updated. Commissioner Dorval reiterated the new entrance is something every resident can benefit from. Commissioner Dorval and Commissioner Howley both reported their research and referrals contacted for the proposed new entrance. Commissioner Dorval requested the City continue pursuing the proposed new entrance. **Commissioner Dorval moved, and Commissioner Willis seconded, the City approve $175.00 to Barbie Tafel for ideas to redesign the front entrance and Commissioner Howley will contact Barbie Tafel. The motion was passed by voice vote. For: Commissioners Hankins, Willis, Dorval, Howley and Mayor Joyce. Against: None.** Commissioner Howley reported the City’s website was updated to include links for the Garden Club. The Pollinator Party will be on June 22, 2024.

Ethics Administrator Dana Lindley requested an update on the Napanee Road sidewalks and reported "Our attorney, Carrie Ritsert, wrote in an email on October 5, 2022 that 'No matter what ordinance or policy the city adopts, if someone is injured the injured party can still name the city and the property owner in the suit for damages. An ordinance or policy stating that the homeowner must maintain and keep clear is good to have, but it does not insulate the city.'"

Because of this, Ethics Administrator Dana Lindley suggested the City follow the Kentucky League of Cities’ recommendation to have an annual inspection and a safety plan, and discuss with the City’s attorney the City’s liability and responsibility to work with our neighbors on sidewalk repair or removal.

Mayor Joyce contacted Louisville Paving for an assessment of the City roads. The City roads have not been updated in 30 years, however, Don Miller, with Louisville Paving stated overall, the City streets are structurally sound and if there are no tripping hazards, there is no need to re-pave at the current time. Mayor Joyce reported the process of sealed bidding, but the City also has the option to use the company awarded, as low bidder, for the in-place paving contracts for all KYTC District 5 counties.

Sanitation/MSD: Commissioner Howley reported continuing neighbor complaints of trash cans on the street and visible trash cans from the street. Mayor Joyce suggested Commissioner Hankins notify non-compliant neighbors that trash cans are to be returned from the street by 9 A.M. the following day. Mayor Joyce stated the Commission cannot do anything about the placement of trash cans on private property.

Community Relations: Commissioner Dorval reported she is working on the text prices.

Commissioner Dorval opened discussed for the City’s yard sale. The commissioners decided the City have one yard sale this year in the fall.

Neighborhood Security: Commissioner Willis reported continuing conversations with L4 Security and their updated software.

Tree Board: No report.

Unfinished Business: No report.

New Business: None.

Announcements: None.

The monthly meeting will be held on the second Tuesday of the month at 6:30 p.m. as scheduled.

April 9, 2024 Brian Shanks 414 Lotis Way

May 14, 2024 Brian Willis 406 Chenoweth Lane

**Commissioner Willis moved, and Commissioner Howley seconded, that the meeting be adjourned. The motion passed by voice vote.** Meeting ended at 7:56 p.m.

Respectfully submitted, Reviewed by,

Emily Vessels Mark Joyce

City Clerk Mayor