**City of Brownsboro Village**

**City Commission Meeting Minutes**

**April 9, 2024**

The regular April 2024 meeting of the City Commission of Brownsboro Village was called to order at 6:30 pm. The meeting was held at the home of Brian Shanks, 414 Lotis Way.

Present: Mayor Mark Joyce, Commissioners Fay Dorval, Whitney Hankins, Maryellen Howley, Brian Willis, Treasurer Brian Shanks, Ethics Administrator Dana Lindley and City Clerk Emily Vessels.

Absent: None.

Guest(s): Sarah Greenberg.

Minutes:**Commissioner Howley moved, and Commissioner Hankins seconded, that the minutes of the March 12, 2024, meeting be approved as distributed. The motion passed by voice vote.**

Finance: No report.

Roads and Streets: Commissioner Howley announced two proposals to update the entrance and circles within the City. The first proposal would be completed by Barbie Tafel and is estimated to be less than $20,000. This would include new edging for all the circles. The second proposal is more complex and would require a survey. Commissioner Howley suggested, if the City moves forward with the second proposal, the City hire Mindell Scott to prepare a survey for $4,330. Commissioner Dorval reported her conversation with David Alvey for potential work on the front entrance. Commissioner Howely will work with Barbie Tafel for a final estimate and proposal. Commissioner Howley reported her knowledge of the history of the Napanee Road Sidewalk Project. The City sent a letter to the 7 neighbors with sidewalks on Napanee Road regarding the conditions of the sidewalks and requested the neighbors remove, repair, or replace the sidewalks from their property. Since then, only one neighbor has removed their portion of the sidewalk. Ethics Administrator Dana Lindley suggested the next letter to residents should include a warning of potential litigation against the homeowner and the City if the sidewalks are not removed or repaired. An alternative solution would be to paint a white strip on the side of every City street and dedicate that portion of the street to walking pedestrians. This would provide a safe alternative for pedestrians per ADA requirements. Mayor Joyce suggested Dana Lindley engage the City attorney to complete Commissioner Howley’s work on the Napanee Road Sidewalk Project. Commissioner Howley announced the Garden Club will be meeting on April 25th at 6:30. Ethics Administrator Dana Lindley requested clarity on how the City’s tree arborist is paid. Commissioner Howley will confirm the payment process with the City’s tree arborist. Mayor Joyce requested Commissioner Howley work with the Flynn Brothers to fill in tripping hazards.

Sanitation/MSD: Commissioner Hankins requested the neighbors put trash cans behind the front setback line of the property, out of sight from the street, similar to ordinances in other cities. Mayor Joyce stated the trash can rules as states on the City website will remain the same.

Community Relations: Commissioner Dorval reported a neighbor requested the City organize an event with the Louisville Public Library’s book mobile, but the City does not have enough participants. Commissioner Dorval reported on text announcements to the City and functionality with the City website.

Neighborhood Security: Commissioner Willis reported an incident from the observation report and will follow up with L4 Security.

Tree Board: No report.

Unfinished Business: None.

New Business: None.

Announcements: Mayor Joyce announced the Budget and Tax proposals for FY2025 will be presented at the May meeting. Mayor Joyce announced he is waiting on the PVA preliminaries before he can prepare the reports for City taxes.

The monthly meeting will be held on the second Tuesday of the month at 6:30 p.m. as scheduled.

May 14, 2024 Brian Willis 406 Chenoweth Lane

June 11, 2024 Maryellen Howley 408 Lotis Way

July 9, 2024 Whitney Hankins 407 Sprite Road

August 13, 2024 Dana Lindley 301 Sprite Road

September 10, 2024 Fay Dorval 312 Lotis Way

October 8, 2024 Mark Joyce 300 Sprite Road

November 12, 2024 Brian Willis 406 Chenoweth Lane

December 10, 2024 Brian Shanks 414 Lotis Way

**Commissioner Hankins moved, and Commissioner Howley seconded, that the meeting be adjourned. The motion passed by voice vote.** Meeting ended at 7:56 p.m.

Respectfully submitted, Reviewed by,

Emily Vessels Mark Joyce

City Clerk Mayor