**City of Brownsboro Village**

**City Commission Meeting Minutes**

**May 14, 2024**

The regular May 2024 meeting of the City Commission of Brownsboro Village was called to order at 6:27 pm. The meeting was held at the home of Brian Willis, 406 Chenoweth Lane.

Present: Mayor Mark Joyce, Commissioners Fay Dorval, Maryellen Howley, Brian Willis, Treasurer Brian Shanks, Ethics Administrator Dana Lindley and City Clerk Emily Vessels.

Absent: Commissioner Whitney Hankins.

Guest(s): Barbara Schmall and Jean Anne Clyde.

Minutes: **Commissioner Howley moved, and Commissioner Dorval seconded, that the minutes of the April 9, 2024, meeting be approved as distributed. The motion passed by voice vote.**

Finance: Treasurer Shanks presented the financial statement for March 2024. **Commissioner Dorval moved, and Commissioner Howley seconded, that the cash basis March 2024 financial statement be approved as distributed. The motion passed by voice vote.** Treasurer Shanks presented the financial statement for April 2024. **Commissioner Willis moved, and Commissioner Howley seconded, that the cash basis April 2024 financial statement be approved as distributed. The motion passed by voice vote.** Mayor Joyce presented the budget proposal for FY 2025. **Commissioner Dorval moved, and Commissioner Howley seconded, that the budget for FY2024 be approved as distributed. The motion was passed by voice vote. For: Commissioners Willis, Dorval, Howley and Mayor Joyce. Against: None.**

Roads and Streets: Commissioner Howley reported her inspection of the City streets. **Commissioner Howley moved, and Commissioner Dorval seconded, that the City streets be repaved.** **The motion was denied by voice vote. For: Commissioners Howley. Against: Commissioners Willis, Dorval, and Mayor Joyce.** Mayor Joyce opened discussion on repaving the City streets. Mayor Joyce stated Don Miller with Louisville Paving City confirmed the City streets are structurally sound. Mayor Joyce instructed Commissioner Howley to obtain estimates for filling cracks and potholes. Commissioner Howley reported her discussions with the Transportation Cabinet on the front entrance. Commissioner Howley announced the Garden Club’s Pollinator Party will be on June 22nd with 9 gardens participating.

Sanitation/MSD: No report.

Community Relations: Commissioner Dorval reported on text announcements to the City residents and proposed Ashton Advertising providing the text services. Commissioner Dorval and Commissioner Howley will discuss with neighbors familiar with texting services to understand service implementation.

Neighborhood Security: No report.

Tree Board: Barbara Schmall and Jean Anne Clyde, Tree Board Chair, reported the pruning workshop was a success. Barbara Schmall contacted Tree City USA to discuss current standards for a city to be designated as a Tree City. The City of Brownsboro Village was previously denied the request for a Tree City designation because the City does not have any public areas. Barbara Schmall suggested the City add an appendix to Ordinance 22-6 to include tree care standards and maintenance requirements in order for the City to be designated as a Tree City USA. Mayor Joyce suggested a new ordinance be presented to include tree care standards.

Unfinished Business: Ethics Administrator, Dana Lindley reported her discussions with the City Attorney, Carrie Ritsert "to understand if the city has the ability to remove the sidewalk" to provide a safe pathway on Napanee. The City Attorney suggested the City contact the residents who have not maintained their sidewalks and ask them to remove the sidewalks on their property. The City Attorney further suggested any remaining sidewalks be removed to eliminate the sidewalk issue and create a uniform look. Dana Lindley suggests the City’s least intrusive action is to help the residents remove the noncompliant sidewalks, if the City budget allows for it, because they are hazardous to residents and make the City, and owner, vulnerable to lawsuits. Mayor Joyce will draft a letter to the residents.

New Business: Ordinance 24-3 Budget was previously read and discussed at the beginning of the meeting. **Commissioner Willis made a motion, Commissioner Dorval seconded approval of the Ordinance. The motion was passed by voice vote. For: Commissioners Willis, Dorval, Howley and Mayor Joyce. Against: None.** Ordinance 24-4 Tax was read. **Commissioner Dorval made a motion, Commissioner Willis seconded approval of the Ordinance. For: Commissioners Willis, Dorval, Howley and Mayor Joyce. Against: None.** Mayor Joyce presented the Municipal Aid Contract for 2024-2025. **Mayor Mark Joyce made a motion, Commissioner Willis seconded approval of the Municipal Aid Contract for 2024-2025. Resolution 24-1 Municipal Aid was read and signed by Mayor Joyce and Commissioners Willis, Dorval, and Howley.**

Announcements: Ethics Administrator, Dana Lindley opened discussion regarding a resident’s complaint regarding City sponsored clubs/events and ADA compliance. Dana Lindley suggested all Garden Club meetings be held at locations that are ADA compliant. Commissioner Howley stated the Garden Club will plan ADA compliant meetings.

The monthly meeting will be held on the second Tuesday of the month at 6:30 p.m. as scheduled.

June 11, 2024 Maryellen Howley 408 Lotis Way

July 9, 2024 Whitney Hankins 407 Sprite Road

August 13, 2024 Dana Lindley 301 Sprite Road

September 10, 2024 Fay Dorval 312 Lotis Way

October 8, 2024 Mark Joyce 300 Sprite Road

November 12, 2024 Brian Willis 406 Chenoweth Lane

December 10, 2024 Brian Shanks 414 Lotis Way

**Commissioner Willis moved, and Commissioner Howley seconded, that the meeting be adjourned. The motion passed by voice vote.** Meeting ended at 8:21 p.m.

Respectfully submitted, Reviewed by,

Emily Vessels Mark Joyce

City Clerk Mayor