**City of Brownsboro Village**

**City Commission Meeting Minutes**

**July 16, 2024**

The regular July 2024 meeting of the City Commission of Brownsboro Village was called to order at 6:30 pm. The meeting was held at the home of Maryellen Howley, 408 Lotis Way.

Present: Mayor Mark Joyce, Commissioners Fay Dorval, Maryellen Howley, Brian Willis, Ethics Administrator Dana Lindley and City Clerk Emily Vessels.

Absent: Commissioner Whitney Hankins and Treasurer Brian Shanks.

Guest(s): Sarah Greenberg and Jean Anne Clyde.

Minutes: **Mayor Joyce moved, and Commissioner Howley seconded, that the minutes of the June 11, 2024, meeting be approved as distributed. The motion passed by voice vote. Mayor Joyce moved, and Commissioner Howley seconded, that the minutes of the July 9, 2024, meeting be approved as distributed. The motion passed by voice vote.**

Finance: No report.

Roads and Streets: Commissioner Howley reported Flynn Brothers found no major pavement failures and any work conducted would comply with City requirements. Flynn Brothers proposed it would cost $7,950.00 to fill the cracks larger than ¼ of an inch. **Commissioner Howley moved, and Commissioner Dorval seconded, that the Commissioners pay the Flynn Brothers $7,950.00 to fill the City cracks larger than ¼ of an inch.** **The motion was denied by voice vote. For: None. Against: Commissioners Howley, Willis, Dorval, and Mayor Joyce.** Mayor Joyce opened discussion on the Flynn Brothers proposal. Commissioner Howley stated she would like the City streets to be repaved instead of only repairing the cracks greater of ¼ of an inch. Mayor Joyce stated that he is against the cracks being refilled because it would not solve the City’s problems and does not see a need to have all City streets repaved. Mayor Joyce would like to walk the City streets with Flynn Brothers for tripping hazards to receive a quote and invited the Commissioners to join. Commissioner Howley will contact Flynn Brothers and coordinate a meeting with interest Commissioners to walk the City streets. Commissioner Howley and Barbie Tafel met with LG&E to review the City’s main entrance and options for changing the lighting. Commissioner Howely and Barbie Tafel will propose a new main entrance at the next meeting. The Commission approved Commissioner Howley purchase solar lighting options for the front entrance not to exceed $100.

Sanitation/MSD: No report.

Community Relations: Commissioner Dorval reported the proposal from Reach Alert to implement texting services to the City residents. Commissioner Howley asked if there was a report to track the services provided. Mayor Joyce requested the Reach Alert contract be revised to September 1st and the new contract be presented at the August meeting. Commissioner Dorval announced the Block Party will be on Sunday, October 13th. Commissioner Dorval will start contacting vendors.

Neighborhood Security: Commissioner Willis delivered L4 Security’s Incident Report. Commissioner Willis reported residents can call and request vacation patrol with L4 Security.

Tree Board: Tree Board Chair, Jean Anne Clyde, announced the Revised Tree Board Ordinance. Mayor Joyce reported the changes to the Tree Board Ordinance. Mayor Joyce read Ordinance 24-5 City of Brownsboro Village Tree Board Ordinance.

Unfinished Business: Mayor Joyce reported on his meeting with the City Attorney regarding the Napanee sidewalk issue. The City Attorney suggested a few of the Commissioners meet with the property owners with damaged sidewalks and explain the legal ramifications of the damaged sidewalks. The City Attorney said it would be fair for the City to split the costs of removing the damaged sidewalks with the property owners. Mayor Joyce is looking into liability insurance for the City through the Kentucky League of Cities and the cost of removal of the damaged sidewalks.

New Business: None.

Announcements: None.

The monthly meeting will be held on the second Tuesday of the month at 6:30 p.m. as scheduled.

August 13, 2024 Dana Lindley 301 Sprite Road

September 10, 2024 Fay Dorval 312 Lotis Way

October 8, 2024 Mark Joyce 300 Sprite Road

November 12, 2024 Brian Willis 406 Chenoweth Lane

December 10, 2024 Brian Shanks 414 Lotis Way

**Commissioner Willis moved, and Commissioner Howley seconded, that the meeting be adjourned. The motion passed by voice vote.** Meeting ended at 7:55 p.m.

Respectfully submitted, Reviewed by,

Emily Vessels Mark Joyce

City Clerk Mayor