**City of Brownsboro Village**

**City Commission Meeting Minutes**

**August 13, 2024**

The regular August 2024 meeting of the City Commission of Brownsboro Village was called to order at 6:30 pm. The meeting was held at the home of Dana Lindley, 301 Sprite Road.

Present: Mayor Mark Joyce, Commissioners Fay Dorval, Maryellen Howley, Whitney Hankins Brian Willis, Treasurer Brian Shanks, Ethics Administrator Dana Lindley and City Clerk Emily Vessels.

Absent: None.

Guest(s): Sarah Greenberg and Barbara Schmall.

Minutes: **Commissioner Howley, and Commissioner Hankins seconded, that the minutes of the July 16, 2024, meeting be approved as distributed. The motion passed by voice vote.**

Finance: Treasurer Shanks presented the financial statement for June 2024. **Commissioner Willis moved, and Commissioner Dorval seconded, that the cash basis June 2024 financial statement be approved as distributed. The motion passed by voice vote.** Treasurer Shanks presented the financial statement for July 2024. **Commissioner Dorval moved, and Commissioner Willis seconded, that the cash basis July 2024 financial statement be approved as distributed. The motion passed by voice vote.** Commissioner Howley requested the auditor attend the September Commission meeting. Treasurer Brian Shanks will reach out to the auditor to request his attendance.

Roads and Streets: Commissioner Howley reported City residents are concerned about the pavement of the City streets. Mayor Joyce, Commissioner Howley, and Commissioner Willis walked the City streets with Flynn Brothers to identify tripping hazards and to obtain a quote to fix the City streets. Mayor Joyce stated that both Flynn Brothers and Louisville Paving have confirmed the City streets are structurally sound. Commissioner Dorval stated that the Commission has already voted on this issue. Commissioner Willis stated he felt more comfortable about the current conditions of the street after walking them with Flynn Brothers. Commissioner Howley placed the solar lighting at the entrance for a trial period and will continue to work with LG&E. Commissioner Howley announced the next Garden Club meeting is on August 22nd.

Sanitation/MSD: No report.

Community Relations: Commissioner Dorval will contact Druid Hills to propose a joint yard sale event, if Druid Hills is not interested, the City will not hold a City wide yard sale this year due to lack of involvement in the previous years. Commissioner Dorval reviewed the potential vendors for the Block Party. Commissioner Dorval moved, and Commissioner Howley seconded, the City purchase four fly fans for the Block Party not to exceed $30 per fan. **The motion was approved by voice vote. For: Commissioners Howley, Willis, Hankins, Dorval, and Mayor Joyce. Against: None.** Commissioner Dorval reported the responses to the Commission’s questions regarding the Reach Alert contract.

Neighborhood Security: Commissioner Willis will request L4 Security attend to the Block Party.

Tree Board: The Commission approved the second reading of Ordinance 24-5 City of Brownsboro Village Tree Board Ordinance. Barbara Schmall announced the Tree Board has applied for a grant with the Metropolitan Sewer District. The Tree Board will continue the tree give away project and will announce the winners at the Block Party.

Unfinished Business: Mayor Joyce reported the City is covered under the Commercial General Liability insurance from the Kentucky League of Cities. Mayor Joyce discussed the payment options for non-compliant sidewalks suggested by the Kentucky League of Cities and found that removal and replacement of the sidewalks with sod could be an acceptable practice and the City could potentially share the related fees with property owners. Mayor Joyce reported the City could apply for grant money to repair and replace non-compliant sidewalks. Ethics Administrator, Dana Lindley shared focus areas of the Napanee sidewalk and requested the Commissioners review those areas.

New Business: None.

Announcements: Commissioner Howley inquired about the funds received by American Fiscal Recovery Act. Mayor Joyce reported that the City did not receive any American Fiscal Recovery Act (AFRA) because the City had enough money in reserves and decided not to apply. Commissioner Howley reported the amount the City of Druid Hills received from AFRA and Mayor Joyce responded that the City of Brownsboro Village does not compare in size to the City of Druid Hills. Commissioner Howley was told to research the matter.

The monthly meeting will be held on the second Tuesday of the month at 6:30 p.m. as scheduled.

September 10, 2024 Fay Dorval 312 Lotis Way

October 8, 2024 Mark Joyce 300 Sprite Road

November 12, 2024 Brian Willis 406 Chenoweth Lane

December 10, 2024 Brian Shanks 414 Lotis Way

**Commissioner Hankins moved, and Commissioner Willis seconded, that the meeting be adjourned. The motion passed by voice vote.** Meeting ended at 8:12 p.m.

Respectfully submitted, Reviewed by,

Emily Vessels Brian Willis

City Clerk Commissioner