**City of Brownsboro Village**

**City Commission Meeting Minutes**

**November 12, 2024**

The regular November 2024 meeting of the City Commission of Brownsboro Village was called to order at 6:30 pm. The meeting was held at the home of Brian Willis, 406 Chenoweth Lane.

Present: Mayor Mark Joyce, Commissioners Maryellen Howley, Whitney Hankins, Brian Willis, Treasurer Brian Shanks, Ethics Administrator Dana Lindley and City Clerk Emily Vessels.

Absent: Commissioner Fay Dorval.

Guest(s): Shannon Grider.

Minutes: **Commissioner Willis moved, and Commissioner Howley seconded, that the minutes of the October 8, 2024, meeting be approved as distributed. The motion passed by voice vote.**

Finance: Treasurer Shanks presented the financial statement for September 2024. **Commissioner Willis moved, and Commissioner Howley seconded, that the cash basis September 2024 financial statement be approved as distributed. The motion passed by voice vote.**  Treasurer Shanks presented the CD’s held by the City. Commissioner Howley requested the CD’s be included in the financial statement.

Roads and Streets: Commissioner Howley requested the stop sign be moved closer to the corner of Oread Road and Druid Hills, which would be in compliance with regulations. The Commissioners agreed the stop sign should be moved. Commissioner Howley reported the front entrance improvements should be completed by Christmas. Commissioner Howley reported the Flynn Brothers quote to repair the tripping hazards for $6,500. **Mayor Mark Joyce moved, and Commissioner Willis seconded the City accept the quote from Flynn Brothers to repair the tripping hazards for $6,500.** **The motion was approved by voice vote. For: Mayor Mark Joyce, Commissioner Willis. Against: Commissioner Howley. Abstain: Commissioner Hankins.** Mayor Mark Joyce opened up for discussion. Commissioner Howley believes the City has enough funds to repave the City streets and the City streets need to be repaved. Mayor Mark Joyce stated the City has received two professional opinions stating that the City streets do not need to be repaved. Commissioner Willis stated the Commission can revisit paving the City streets once it becomes a structural issue, but does not believe re-pavement is required at this time. Mayor Joyce stated he has not heard complaints from other residents regarding repaving the streets. Commissioner Howley is working on the snow removal contract.

Sanitation/MSD: No report.

Community Relations: Mayor Mark Joyce reported Commissioner Dorval is working on the City’s Christmas decorations.

Neighborhood Security: Commissioner Willis reported L4’s feedback on the City’s parking regulations for drop off at Chenoweth Elementary.

Tree Board: No report.

Unfinished Business: Mayor Mark Joyce met with Flynn Brothers to obtain an estimate to remove the Napanee sidewalk. Mayor Mark Joyce opened discussion for the City to share the cost of the removal of the sidewalk with the property owners. Commissioner Howley does not believe the City should pay to remove the sidewalks. Mayor Mark Joyce said the sidewalks should be removed to address potential liability for the City and property owner and to continue the beautification of the City. Ethics Administrator, Dana Lindley stated the removal of the sidewalks would be a good use of City funds.

New Business: None.

Announcements: Shannon Grider proposed improvements to 3808 Napanee Road. Mayor Mark Joyce announced the improvements would be in compliance with the zoning regulations. The City Commission approved the plans.

The monthly meeting will be held on the second Tuesday of the month at 6:30 p.m. as scheduled.

December 10, 2024 Brian Shanks 414 Lotis Way

January 14, 2025 Maryellen Howley 408 Lotis Way

February 11, 2025 Dana Lindley 301 Sprite Road

March 11, 2024 Whitney Hankins 407 Sprite Road

April 8, 2025 Mark Joyce 300 Sprite Road

May 13, 2025 Brian Willis 406 Chenoweth Lane

**Commissioner Howley moved, and Commissioner Hankins seconded, that the meeting be adjourned. The motion passed by voice vote.** Meeting ended at 8:01 p.m.

Respectfully submitted, Reviewed by,

Emily Vessels Mark Joyce

City Clerk Mayor