**City of Brownsboro Village**

**City Commission Meeting Minutes**

**January 14, 2025**

The regular January 2025 meeting of the City Commission of Brownsboro Village was called to order at 6:30 pm. The meeting was held at the home of Maryellen Howley, 408 Lotis Way.

Present: Mayor Mark Joyce, Commissioners Maryellen Howley, Whitney Hankins, Brian Willis, Treasurer Brian Shanks, Ethics Administrator Dana Lindley and City Clerk Emily Vessels.

Absent: Commissioner Fay Dorval.

Guest(s): Sarah Greenberg.

Minutes: **Commissioner Howley moved, and Commissioner Willis seconded, that the minutes of the December 10, 2024, meeting be approved as distributed. The motion passed by voice vote.**

Finance: Treasurer Shanks presented the financial statement for November 2024. **Commissioner Willis moved, and Commissioner Howley seconded, that the cash basis November 2024 financial statement be approved as distributed. The motion passed by voice vote.**  Treasurer Shanks presented the financial statement for December 2024. **Commissioner Hankins moved, and Commissioner Howley seconded, that the cash basis December 2024 financial statement be approved as distributed. The motion passed by voice vote.**

Roads and Streets: Commissioner Howley reported the road paving guidelines provided by Don Miller and requested the Commission to review the City streets again. Commissioner Howley reported it is the Commission’s responsibility to keep the streets paved. Commissioner Howley will request a contact from the Kentucky League of Cities to review the streets again and provide an opinion. Commissioner Howley reported the Garden Club should be classified as a social gathering. The Commission discussed ADA standards and requirements for public meetings. Commissioner Howley will look into restructuring the Garden Club and the need for funding from the City.

Sanitation/MSD: Commissioner Hankins updated the Commission on the visible trash cans at the apartments at the entrance off Brownsboro Road. Commissioner Hankins reported property owners should notify Rumpke of the disposal of large furniture and items made of cloth material should to be wrapped.

Community Relations: Mayor Mark Joyce reported on Gay Ellison’s email regarding concern for the re-pavement of the City streets.

Neighborhood Security: Commissioner Willis reported that the City will renew the contract with L4 Security.

Tree Board: On behalf of the Tree Board, Commissioner Howley reported nine trees were planted in November 2024 and an additional two trees were planted privately by a resident. The Tree Board was granted an MSD Grant and the grant should be available this spring. The Tree Board reapplied for the Tree City USA status, has been approved by the Kentucky Forestry Department, and is waiting for approval from the Arbor Day Foundation. The Commissioners were invited to attend the Tree Board meeting on March 7, 2025. Jack Baggett with the Kentucky Forestry Department will be in attendance and is looking forward to meeting the Commissioners. The City’s website will be updated with the revised tree ordinance and the 2024 tree recipients.

Unfinished Business: Ethics Administrator, Dana Lindley contacted the property owners along the Napanee sidewalk regarding the potential removal and will continue working on finalizing the terms of the removal with the property owners.

New Business: The first reading of Ordinance 25-1 Duties of Officials was read by Mayor Joyce.The first reading of Ordinance 25-2 Meetings was read by Mayor Joyce.

Announcements: No report.

The monthly meeting will be held on the second Tuesday of the month at 6:30 p.m. as scheduled.

February 11, 2025 Dana Lindley 301 Sprite Road

March 11, 2024 Whitney Hankins 407 Sprite Road

April 8, 2025 Mark Joyce 300 Sprite Road

May 13, 2025 Brian Willis 406 Chenoweth Lane

**Commissioner Willis moved, and Commissioner Hankins seconded, that the meeting be adjourned. The motion passed by voice vote.** Meeting ended at 8:05 p.m.

Respectfully submitted, Reviewed by,

Emily Vessels Mark Joyce

City Clerk Mayor